

**SREE NARAYANA GURUKULAM COLLEGE OF
ENGINEERING, KADAYIRUPPU**

INTERNAL QUALITY ASSURANCE CELL (IQAC)

**Minutes of the Meeting #4
2020-2021**

Sree Narayana Gurukulam College of Engineering, Kadayiruppu

No.SNGCE/AD/B-3/FL003/2020-21

01/04/2021

Circular – Internal Quality Assurance Cell (IQAC)

A planning meeting of Internal Quality Assurance Cell (IQAC) of SNGCE will be conducted on 05/04/2021, in online mode.

Meeting link : <https://meet.google.com/mky-mwdg-pzg>

All are requested to be present in the meeting.

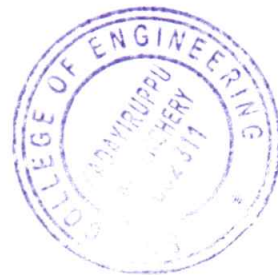
Agenda:

New format for monthly report


PRINCIPAL

Copy to:

1. Dr. Kemthose P Paul, Principal & Chairperson
2. Dr. Alby S – CA, Coordinator
3. IQAC Members
4. File
5. Reception



Date: 05/04/2021

Time: 7.00 pm.

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IQAC Meeting # 19

Platform: Google meet.

Meeting link: <https://meet.google.com/juky-mwdg-pzg>.

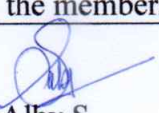
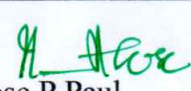
Agenda: New format for monthly report.


Name.	Dept.	Designation	Sign.
1. Dr. Alby S.	CA	IQAC Co-ordinator	
2. Gisha GR	SH	member	
3. Nimmy MK.	CS	Dept Coordinator	
4. Smitha K.S	CA	Dept. coordinator	
5. Seena George.	EC	Dept Coordinator	
6. Deepthi V.S.	SH	Dept. Co-ordinator	
7. Saritha Sathyan	EEE	Dept. coordinator	
8. Teena Mathew	CE	Dept. Coordinator	
9. Lijo Joseph.	NASB		
10. Reji P. R	SH	Dept. co-ordinator	
11. Rajeshkumar R.	ME	"	

PRINCIPAL
Sree Narayana Gurukulam
College of Engineering
Kadayiruppu, Kotenchery-682 311



MINUTES OF IQAC QUARTERLY MEETING

Subject: Quarterly Meeting	Meeting No:1/2021	Mode: Online	
Platform: Google Meet	Date:05/04/2021	Time :7.00pm	
Members Present			
<ol style="list-style-type: none"> 1. Dr. Alby S – CA, IQAC Coordinator 2. Ms Saritha Sathyan – EEE 3. MsNimmi M K – CSE 4. Ms Jeena Mathew – CE 5. Ms. Deepthi V S - SH 	<ol style="list-style-type: none"> 6. Ms Seena George - ECE 7. Mr Rajesh Kumar R– ME 8. MsGisha G R - S&H 9. Ms Reji P R – MS 10. Ms Smitha K S - CA 		
Members Absent			
<ol style="list-style-type: none"> 1. Mr Lijo Joseph- NASB 2. Members from management and alumni 			
Agenda:			
1. New format for monthly report			
	Subject	Action By	Action Date
1	The meeting started with a silent prayer. Dr Alby S welcomed IQAC members to the meeting.		
2	The committee discussed: <ul style="list-style-type: none"> o New format for monthly report. 	IQACcoordinator	Immediate
3	Dr Alby S concluded the meeting by expressing the gratitude towards all the members .		
 Dr. Alby S (IQAC Coordinator)		 Dr. Kemthose P Paul PRINCIPAL	


PRINCIPAL
 Sree Narayana Gurukulam
 College of Engineering
 Thrissur, Kerala




ACTION TAKEN REPORT

Based on meeting held on 05/04/2021

- As per the discussion and decision in the meeting, new format for monthly report is prepared and circulated by IQAC coordinator
- Department coordinators are directed to submit the monthly report of respective department as early as possible.


IQAC Coordinator


PRINCIPAL


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Sree Narayana Gurukulam
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Kadayiruppu, Kotenchery-682 311

